## Storing MediaZone Pro Editor Files on a Network Drive

When MediaZone Pro Editor is installed, a folder called MediaZone Pro Editor in created in the Documents library (<u>C:\Users\Documents\MediaZone Editor Pro</u>) This folder contains five additional folders MediaZone Pro Editor uses to operate: Events, Media, Schedules, Sets, and Templates.

| 🕌 MediaZone Editor Pro  |  |  |  |                |          |
|---|--|--|--|----------------|----------|
| G v Libraries - Documents   | ▼ My Documents ▼ MediaZone Editor Pro ▼                  | -  | Search MediaZo   | one Editor Pro | Į        |
| Organize 🔻 Share with 👻 New fold  | ler  |  |  | 8==            | - 🔟 🕐    |
| E 🔶 Favorites   | Documents library<br>MediaZone Editor Pro                |  |  | Arrange by: 1  | Folder 🔻 |
|   | Name ^   | Date modified  | Туре   | Size           |          |
| Bocuments     My Documents     Documents     Documents     MedaZone Editor Pro     Documents     Music     Documents     Do | Events Log Logs Media Schedules LSSets                   | 12/21/2015 2:47 PM<br>12/21/2015 2:47 PM<br>12/21/2015 2:46 PM<br>12/21/2015 2:48 PM<br>12/21/2015 2:48 PM<br>12/21/2015 2:46 PM | File folder<br>File folder<br>File folder<br>File folder<br>File folder<br>File folder |                |          |
|   | Settings<br>Templates<br>MediaZone Editor Pro.exe.config | 12/21/2015 3:30 PM<br>12/21/2015 2:48 PM<br>4/6/2015 5:19 PM   | File folder<br>File folder<br>CONFIG File  | 7 KB           |          |
| 9 items   |  |  |  |                |          |

When digital signage content is shared via a network drive, the **MediaZone Pro Editor** can be configured to utilize folders on the network drive, rather than the folders created on the C:\ drive of the computer on which **MediaZone Pro Editor** is installed.

*Note*: If just media content files are stored on the network drive, this configuration is not necessary. However, when playlists are saved, a matching template file (.etmp) is created. That template file is saved in the **Templates** folder (<u>C:\Users\Documents\MediaZone Editor Pro\Templates</u>) regardless of location where the playlist is saved. If another user attempts to open the playlist saved on the network drive, the template file (.etmp) will not be found and the playlist will be opened using the default layout (**DefaultLayout.etmp**). These file paths are also used with the **Retrieve** function in the **Share** tab.

1. Create the five folders used by **MediaZone Pro Editor** in the desired location on the network drive.

| 📔 Digital Signage Content                               |                       |                   |                                    |       |       |  |
|---|-----------------------|-------------------|------------------------------------|-------|-------|--|
| COV 🖟 • Network • KWTSERVER • Digital Signage Content • |                       |                   | 🛛 🔄 Search Digital Signage Content |       |       |  |
| Organize 🔻 New folder                                   |                       |                   |                                    | 3== • | - 🔳 🔞 |  |
| 🔆 Favorites   | Name ^                | Date modified     | Туре                               | Size  |       |  |
|   | 3 Events              | 3/23/2016 4:36 PM | File folder                        |       |       |  |
| 🥽 Libraries   | 鷆 Media               | 3/23/2016 4:36 PM | File folder                        |       |       |  |
| - Computer  | 🍌 Schedules           | 3/23/2016 4:36 PM | File folder                        |       |       |  |
| 1 Computer  | 🕌 Sets                | 3/23/2016 4:36 PM | File folder                        |       |       |  |
| 🖃 年 Network   | 퉬 New folder          | 3/23/2016 4:37 PM | File folder                        |       |       |  |
| E FWD-KWTOFFICE   |                       |                   |                                    |       |       |  |
|   |                       |                   |                                    |       |       |  |
| E 📮 KWTSERVER   |                       |                   |                                    |       |       |  |
| E 🐏 WESDIXON-THINK                                      |                       |                   |                                    |       |       |  |
|   |                       |                   |                                    |       |       |  |
|   |                       |                   |                                    |       |       |  |
|   |                       |                   |                                    |       |       |  |
|   |                       |                   |                                    |       |       |  |
| 5 items Offline status: 0<br>Offline availability: N    | nline<br>ot available |                   |                                    |       |       |  |

2. Click on File menu in the MediaZone Pro Editor and select the Options button.

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|--------|-----------------|------------|--|--|---------------------------------------|------------------|------------------|----------------------------------|
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|        | New             | Recent Do  | cuments                                | ata) Campany Lang (Cample) ant                 |                                       | - and the stands |                  | -                                |
| 2      | Open            | C:\Users\S | arais\Documents\MediaZone Editor Pro\S | Sets \TextEditorsPlaylist.set                  |                                       |                  | 4 4 4            |                                  |
|        |                 | C:\Users\S | arais\Documents\MediaZone Editor Pro\S | Sets\MZP Ed Layout.set                         |                                       |                  | Enabled Zones    |                                  |
|        | Save            | C:\Users\S | arais\Documents\MediaZone Editor Pro\S | Sets\Sample Media Playlists\Advanced Playlists | aylist.set                            |                  |                  |                                  |
| 1      | Save As         |            |  |  |                                       |                  |                  |                                  |
| 1      | Share >         |            |  |  |                                       |                  |                  | Enabled True                     |
|        | Import/Export   |            |  |  |                                       |                  |                  | Location 0, 0<br>LockRatio False |
|        | import/Export / |            |  |  |                                       | 1 Section        |                  | MedialtemsL (Collection)         |
|        | Help            |            |  |  |                                       | 11.75            |                  | - Tabindex 1                     |
|        | Close           |            |  |  |                                       | 1414             |                  | Type Page                        |
| -      |                 |            |  |  |                                       |                  |                  | ZoneNumbe                        |
|        |                 |            |  |  |                                       |                  |                  |                                  |
|        |                 |            |  |  |                                       | 20-2             |                  |                                  |
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| Ľ      |                 |            |  | <u>×</u>                                       | · · · · · · · · · · · · · · · · · · · |                  | ¥                | Chubica.                         |
|        | Background      |            | Zone 1                                 | Zone 2   | Zone                                  | 3                | Zone 4           | Zone 5                           |
| Name   | Dwel            | I Total    | Name Dwell Total                       | Name Dwell Total                               | Name                                  | Dwell Total      | Name Dwell Total | Name Dwell Total                 |
|        |                 |            | Basic_1.png 12 12<br>Basic_2.png 12 24 | KWTHM.mp4 24 24                                |                                       |                  |                  |                                  |
|        |                 |            |  |  |                                       |                  |                  |                                  |
|        |                 |            |  |  |                                       |                  |                  |                                  |
| Zone 1 |                 |            |  | L  | 11                                    |                  |                  | 30, 698                          |

3. Select **Folders** in the **Options** window menu on the left.

| 0                                  | Options   |  |  |  |  |
|------------------------------------|---|--|--|--|--|
| General                            | General   |  |  |  |  |
| Display                            | Show this number of Recent Documents 🛐 🗘  |  |  |  |  |
| Folders                            | Install or restore the sample media   |  |  |  |  |
| Advanced <table-cell></table-cell> | Default Media Attributes       Dwell:     15 \$ Transition:       Canvas Width:     1920       History  |  |  |  |  |
|                                    | Media folders:     Clear     Text files:     Clear       Recent documents:     Clear     Crawl files:     Clear       Web pages:     Clear     Variable files:     Clear       Streaming video:     Clear     Clear     Clear |  |  |  |  |
|                                    | OK Cancel   |  |  |  |  |

4. Browse to the folders created on the network drive for each of the five folder locations: **Events**, **Media**, **Schedules**, **Sets**, and **Templates**.

| 0         | Options          |  |           |  |  |
|-----------|------------------|--|-----------|--|--|
| General   | Folder Locations |  |           |  |  |
| Display   | Events           | TCED/ED/Digital Signage Content/Events         | Browne    |  |  |
| Folders   | Events ((Ky      | VISEKVEK(bigital signage Content/Events        | Diowiscin |  |  |
| Advanced  | Media \\KV       | VTSERVER\Digital Signage Content\Media         | Browse    |  |  |
| Resources | Schedules \\KV   | VTSERVER\Digital Signage Content\Schedules     | Browse    |  |  |
|           | Sets C:\U        | Isers\Sarais\Documents\MediaZone Editor Pro\Se | Browse.   |  |  |
|           | Templates C:\U   | Isers\Sarais\Documents\MediaZone Editor Pro\Te | Browse    |  |  |
|           |                  |  |           |  |  |
|           |                  | ОК   | Cancel    |  |  |

5. The MediaZone Pro Editor will now utilize the folder in the locations specified in each of these file path fields.